

Venue Cleaning & Preparation team-member

We here at The Priests House, a wedding and events venue, and The Barn at Barden, a self-catered Barn accommodation for 20 guests, based on the site of the Grade-1 listed Barden Tower on the Bolton Abbey estate, are about to have an exciting path out of the COVID-19 pandemic. We have the highest number of weddings and events in our calendar than we have ever previously had. As such, we are looking for the ideal candidate to be a passionate about all thing's cleanliness and details who will keep The Priests House and The Barn at Barden in tip-top condition.

Job Role: Venue cleaning & preparation team-member

Reports to: Business owner

Based at: The Priests House, Barden Tower, Bolton Abbey, BD23 6AS

Pay: £9.50 per hour

Perks: 10% friends / family discount for our occasional restaurant services. Training provided. Opportunity to develop skills and work alongside the owners.

Probationary period: 3

Notice period after probation: Three weeks

Hours: Flexible: 12-25 hours per week

Key responsibilities:

To ensure the venue is at maintained to a high standard of cleanliness in preparation for that days service, duties will include:

The Priests House:

- cleaning washrooms
- vacuum, sweep and mopping
- dusting
- tidying grounds
- assist with preparing the venue where needed including setting chair covers and décor

The Barn at Barden

- Making up beds
- Cleaning kitchen
- cleaning washrooms
- Sweeping and mopping etc

and generally, make it fit for the next guests occupation often against tight timelines

Key traits & skills:

We do not necessary feel specific qualifications are required. However, the prospective candidate must be reliable, trustworthy, punctual and be thorough in their responsibilities.

Personal Qualities

Essential

- flexible - the hours for this position include unsociable hours and will not be the same every week as depends on bookings. Will include Sunday working.
- trustworthy & reliable
- works to an extremely high quality; taking pride in excellent feedback
- excited about new experiences and responsibility
- cares about the details

We are hands-on owners who have run The Priests House for 16 years. Over that time, we have overseen the restoration of Barden Chapel, have developed a thriving wedding and events business and are excited to expand our team to make more “best days” happen.

If you are interested, and have experience please send an email with your CV and cover letter to debbie@thepriestshouse.net we would appreciate the chance to discuss further with you.